**Person specification**

**Learning Support Assistant**

| Attributes | **Essential** | **Desirable** | **How identified** |
| --- | --- | --- | --- |
| Qualifications | Good general standard ofeducation.Grade 4/C or above in EnglishGCSE or equivalent. | NVQ, or other qualification, related to working with children and/or around learning support.Grade 3/D or above in Maths GCSE or equivalent. | A/I/Q |
| Experience | Experience of working with people. | Experience in a school orteaching and learningenvironment.Experience of working with children preferably of Secondary age. | A/I |
| Knowledge and skills | Communication skills – both written and verbal.Ability to plan and prioritise ownworkload. | Knowledge of schoolorganisation.Awareness of developmentswithin Education or Learning Support.High standard of writtenEnglish. | A/I/T |
| Character | Must be able to respectconfidentiality.Able to work on own initiative with little supervision at times.Must be assertive and proactive.Able to be flexible and versatile,adapting to change effectively.  | Familiarity with basic ICT skills. | A/I |

Key

A = Application

I = Interview

Q = Qualification certificates

T = Task